



Workplace Giving

Maximising potential of South Australians living with disabilities

What is Workplace Giving?

Workplace Giving is a simple yet powerful way for you to assist **scosa** to deliver our valuable services to South Australians living with a disability.

Donations are scheduled through your employer's payroll system and are deducted directly from your pay. You decide how much you want to contribute each pay.

It works on the principle that a small amount every week, fortnight or month has minimum affect on your payroll, but over time, has a huge impact on the facilities and activities available to **scosa** clients. You will receive the tax benefit of your donations being recognised as a pre-tax donation, (in other words tax is taken out after deducting for your donation) so no receipts need to be kept.

You may even want to encourage your organisation to consider 'matched giving', where for every dollar you donate, they can match it dollar for dollar, or even a percentage of it!

How to get involved

Just three easy steps:

1. Complete the workplace giving registration form on the reverse side of this page and submit to your payroll department.
2. Request your payroll department deduct your nominated amount from your pre-tax salary each pay period, according to the details you provide them.
3. Ask that your payroll department forward the attached form to **scosa** at PO Box 49, Woodville, SA 5011 or via Fax (08) 8347 2208

Who we are

scosa provides vital services to hundreds of South Australians living with disabilities and has been doing so since 1950. We work across metropolitan and regional areas to support people who face daily challenges as a result of a variety of physical and intellectual disabilities.

With a focus on maximising every person's potential, we provide an extensive range of educational, leisure and recreational activities including literacy, numeracy, cooking, computing, gardening, the arts, massage, sensory activities, woodwork, music, dance and a variety of sporting activities.

For more information

100 Woodville Road (PO Box 49)

Woodville SA 5011

T (08) 8347 2664

E info@scosa.com.au

W www.scosa.com.au

 /scosa.au

 @scosa_au

 @scosa_au



Employee Deduction Authorisation Form

There are many ways you can support **scosa**. Workplace Giving is a simple and tax effective way for you to assist **scosa** to deliver our valuable services to people living with disabilities. Donations are scheduled through your employer's payroll system and are deducted directly from your pay each pay period.

Please return this completed form to your Human Resources Department or Pay Office and they will arrange for your donation to be directly deducted from your pay.

I would like to contribute: each pay each month each year

Donation Amount : \$2 \$5 \$10 \$20 My Choice \$ _____

First Name: _____

Last Name: _____

Company Name: _____

Dept/Location: _____

Payroll Number: _____

Telephone Number: _____

Email Address: _____

Signature: _____

Date: _____

Payroll Use Only:

Account Name: scosa

Staff ID# _____

BSB: 035-031

Authorised: _____

Account No: 26-7680

Processed: _____